

- Oak Valley Health Investigators must be registered with CTO
- Complete a Provincial Initial Application Form (PIA)
- Collect Signatures
- Submit to CTO to assign Board of Record (BoR)

Application

Board of Record Review

- BoR assigned reviews the PIA and documents
- Study team resolves any issues or queries addressed by the BoR

- Approval letter is issued once BoR is satisfied with all changes and responses
- Participating sites are notified and given access to REB materials in CTO

Approval

*Note: When Oak Valley Health is the Provincial Applicant site, the research team should immediately create the Centre Initial Application for Oak Valley Health – right after creating the Provincial Initial Application.

- Oak Valley Health Investigators must be registered with CTO
- Study team adopts approved Informed Consent Forms and creates other site specific material
- Complete a Centre Initial Application Form (CIA)
- Collect Signatures
- Submit to CTO to Board of Record (BoR)

Application

Board of Record Review

- BoR assigned reviews the CIA and documents
- Study team resolves any issues or queries addressed by the BoR

- Approval letter is issued once BoR is satisfied with all changes and responses
- Oak Valley Health is approved as a participating site

Approval